Registration Requirements (irrespective of the qualification you are registering for, including returning students, please submit the following):

1. Certified copy of student ID and account payer/parent ID
2. Certified copy of any qualification obtained, plus academic transcripts/latest results (if applicable)
3. Certified copy of your National Senior Certificate
4. Certified copy of your passport (for international students only)
5. Pay R1 600 registration fee (non-refundable)

Account Payer initial/s

Rosebank College is an educational brand of The Independent Institute of Education (Pty) Ltd which is registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997 (reg. no. 2007/HE07/002). Company registration number: 1987/004754/07.
SECTION D. ACCOUNT PAYER DETAILS

Are you (THE STUDENT) responsible for the Account?*  Y  N  If Yes, Complete Section D1 or D3 | If No, Complete Section D2 or D3 or D4

Multiple Account Payers?  Y  N  If Yes, Request An Addendum From The Cash Office

### SECTION D1. ACCOUNT PAYER (THE STUDENT)

<table>
<thead>
<tr>
<th>Occupation</th>
<th>Employer/Company Name</th>
<th>Employer/Company Address</th>
<th>Employer Contact Number</th>
</tr>
</thead>
</table>

### SECTION D2. ACCOUNT PAYER (NOT THE STUDENT)

<table>
<thead>
<tr>
<th>Title</th>
<th>Surname</th>
<th>First Name</th>
<th>Relation To Student</th>
<th>ID Number</th>
<th>Passport Number</th>
<th>Occupation</th>
<th>Employer/Company Name</th>
<th>Employer/Company Address</th>
<th>Employer Contact Number</th>
<th>Tel (H)</th>
<th>Tel (Other)</th>
<th>Email (Compulsory)</th>
<th>Home Address (Physical)</th>
<th>Suburb</th>
<th>City</th>
<th>Postal Code</th>
</tr>
</thead>
</table>

### SECTION D3. ACCOUNT PAYER (COMPANY SPONSORED) - A PAYMENT GUARANTEE LETTER MUST BE ATTACHED

<table>
<thead>
<tr>
<th>Company Name</th>
<th>VAT Number</th>
<th>Contact Person</th>
<th>Contact Person Tel Number</th>
<th>Contact Person Email</th>
<th>Company Address</th>
<th>Postal Code</th>
</tr>
</thead>
</table>

### SECTION D4. LOANS/EXTERNAL BURSARIES/TRUST

Are you (the student) a recipient of a student loan?  Y  N  If Yes, Please Provide Details And Attach Evidence of The Student Loan

Are you (the student) a recipient of a student bursary?  Y  N  If Yes, Please Provide Details And Attach Bursar Letter on A Letterhead

### SECTION E. DETAILS OF PARENT/LEGAL GUARDIAN (COMPLETE IF DIFFERENT TO ACCOUNT PAYER IN SECTION D2)

Relation To Student

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name</th>
<th>Cell</th>
<th>Tel (H)</th>
<th>Tel (Other)</th>
<th>Email</th>
<th>Home Address (Physical)</th>
<th>Suburb</th>
<th>City</th>
<th>Postal Code</th>
<th>Emergency Contact Name</th>
<th>Emergency Contact No.</th>
<th>Relation To Student</th>
</tr>
</thead>
</table>

### SECTION F. PAYMENT OPTIONS

Debit Order | Stop Orders (Please provide confirmation letter from the bank) | Multiple Account Payers

Debit Order Details

<table>
<thead>
<tr>
<th>Debit Order Details</th>
<th>Debit Day</th>
<th>Debit Order No.</th>
<th>Branch Code</th>
<th>Account Type</th>
</tr>
</thead>
</table>

Please choose your payment method

<table>
<thead>
<tr>
<th>Debit Order</th>
<th>EFT</th>
<th>Cash</th>
<th>Multiple Account Payers</th>
</tr>
</thead>
</table>

Only Complete Below When Choosing to Pay by Debit Order

Debit Order Details

<table>
<thead>
<tr>
<th>Name &amp; Surname (Account Holder)</th>
<th>Bank Name</th>
<th>Branch</th>
<th>Account Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Debit Order Details</th>
<th>Debit Day</th>
<th>Debit Order No.</th>
<th>Branch Code</th>
<th>Account Type</th>
</tr>
</thead>
</table>

I/We...................................................................................................., hereby authorise you to draw against my/our account with the above mentioned bank (or any other bank or branch to which I/we may transfer my/our account) the amount necessary for payment of the monthly instalment due in terms of the Registration Contract on the above indicated day of each month of the agreed repayment period. All such withdrawals from my/our bank account by IIE Rosebank College shall be treated as though they had been signed by me/us personally.

I/We agree to pay any bank charges relating to this Debit Order Instruction. Unpaid cheques or rejected debit orders will incur a R 200 administration charge. I/We understand that I/we shall not be entitled to any refund of amounts that have been withdrawn while this authority is in force if such amounts were legally owing to IIE Rosebank College. This authority may only be cancelled by me/us on the proviso that the outstanding amount owing has been settled and that IIE Rosebank College is given 30 days’ notice in writing, sent by prepaid registered post. Receipt of this instruction by IIE Rosebank College shall be regarded as receipt thereof by my/our bank. Signature Authorising Debit Order.................................................................

### SECTION G. PAYMENT METHOD

□ METHOD A - CASH

Registration Fee R 1 600 (Non-refundable) payable upon submission of registration contract

PLUS Cash / Full Settlement  R__________  =  R__________

(due by 28 February / 31 July for mid-year intake)
## IIE ROSEBANK COLLEGE STANDARD TERMS OF REGISTRATION

**SINGLE MODULE OR REPEAT MODULE FEES ONLY**

<table>
<thead>
<tr>
<th>MODULE NAME</th>
<th>MODULE CODE</th>
<th>SEM</th>
<th>FEE (Due 28 Feb)</th>
<th>TERM FEE</th>
<th>DEPOSIT (Due 28 Feb)</th>
<th>NUMBER OF INSTALMENTS</th>
<th>INSTALMENT AMOUNT (Due last day of the month)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REPEAT FEE TOTAL R**

**METHOD A/B + REPEAT FEES = TOTAL FEES DUE FOR THIS YEAR OF STUDY**

R

**IMPORTANT**

When you register with us, you accept these terms and the fees as revised for each relevant academic year. You also accept our rules (including all regulations, policies and codes of conduct), which you can read on the library webpage and in the student portal.

You may complete this contract in hard copy by printing and signing it or requesting a hard copy to sign from the campus or from your exam centre or a programme success tutor.

OR

You will signify your agreement to these terms and to be bound by them if you click to accept or agree to these terms where the Institute offers an option to do so. You warrant that you are authorised to do so.

These terms and our rules form this contract between you and us. This contract only ends for reasons stipulated below or if we or you cancel the registration or if you fail to register for any new academic year. Should you be in default of any payment, the agreement coming to an end does not prejudice our rights to recoup any outstanding monies.

Should you decide to transfer from one campus to another within or across brands of The Institute, or change modes, or reregister at any future time at The Independent Institute of Education, any outstanding monies and any outstanding disciplinary process in terms of The Institute’s rules will continue to apply to you in terms of this contract.

You will be required to conclude a new contract annually which will include fees for that year. You must notify the campus principal or authorised campus person or your online centre manager in writing if any of your details change.

If you do not understand anything, please contact us and ask for us to explain it before you accept this contract.

Certain important words or phrases are in bold text. Some of these could increase your debt or other legal responsibilities under this contract, or they could limit ours. You must please read them very carefully.

Your fundamental consumer and privacy rights and remedies are guaranteed by law. This contract does not aim to unlawfully or unduly reduce, limit or avoid any rights or obligations under consumer and privacy protection or similar laws.

### Definitions

In these terms:

- **academic registration** means agreement to the courses or modules you will be undertaking this year and the associated fees.
- **academic year** means the annual period of instruction normally running from 1 January until 31 December, or from 1 July until 30 June the following year or any other period as stipulated.
- **attend** includes taking part in any class or structured academic activity in person on a campus or remotely by online means.
- **conditional registration** includes temporary registration of a student who did not meet all the entrance requirements or provide all documents needed by us or any external provider, as long as the student meets stipulated conditions. Conditional registration does not impact on the effect of the contract which is not dependent on the type of registration.
- **contract amount** means the fees and other charges you must pay for the programme for the relevant academic year, including tuition fees, and any relevant application fee or deposit.
- **external provider** means a separate independent organisation from The Institute that is responsible for providing or awarding any programme or qualification. It may include any external examining body other than The Independent Institute of Education associated with these modules, programmes or qualifications. It may also include any other party offering academic help, products or services to our students by arrangement with us.
• intellectual property means knowledge, creative ideas, or expressions of human mind that have commercial value and are protectable under copyright, patent, service mark, trademark, or trade laws from imitation, infringement, and dilution. Intellectual property includes, brand names, discoveries, formulas, inventions, knowledge, registered designs, software, and works of artistic, literary, or musical nature.

• interruption of study means not re-registering to study at the start of a new academic year prior to qualification completion.

• method A means the upfront payment method where the contract amount is paid in full as a single transaction by the specified date.

• mode of delivery means the way in which the programme is presented and includes distance or contact and full or part time registration.

• personal information means information that can be used alone or linked with other information to identify, find or contact a person. It includes academic and financial information.

• Protection of Personal Information Act, 2013 (Act No. 4 of 2013)

• professional body means any body, recognised in law, to have the responsibility of regulating a particular profession or professions.

• programme means any unit of study for which a student registers at IIE Rosebank College and includes, but is not limited to, full qualifications, short courses, a year of study, a module or workshop or tuition support.

• qualification means a qualification registered on the National Qualifications Framework (NQF) for any South African qualification or duly recognised by South African Qualifications Authority (SAQA) or Universities South Africa (USAf) for equivalency on the NQF.

• rules means our regulations, policies, the Student Code of Conduct, Dispute, Grievance and Disciplinary Policy.

• semester means an academic cycle including a period of study and summative assessment normally one half of an academic year.

• semester start means the date on which a semester is designated as beginning for the programme concerned on the academic planning calendar for that programme.

• student means the person who is registered and studying at IIE Rosebank College.

• transfer means to move a student’s academic record and registration from one campus to another within or between brands of The Institute or to change the mode of delivery of the programme being studied.

• The Institute means The Independent Institute of Education (Pty) Ltd.

• we, our or us refers to The Institute or IIE Rosebank College, or both, depending on the circumstances.

• you, your or yours refers to everyone who is party to this contract (including the student) together and individually depending on the circumstances.

2. Financial and amendment to registration

2.1 Each person accepting this contract or submitting an online contract promises and agrees that they are jointly and severally liable to pay the contract amount to The Institute in full on these terms. This means that you are legally responsible together and individually for paying the contract amount.

2.2 Each person accepting this contract is liable for the contract amount including under any circumstances in which a signed undertaking by a third party such as a company or any other sponsor has been provided in the required format but not honoured by such a third party.

2.3 You do not receive the correct amount for the upfront payment (Method A) by the due date, we may change the payment method and you must pay based on the new payment method we will give you.

2.4 Where a payment amount or method is not specified the account payer is deemed liable for the Full Settlement Fee (method A).

2.5 The contract amount must still be paid in full irrespective of student attendance at any class or engagement with any academic activity or online component. It will not be adjusted, reduced or refunded.

2.6 You must complete a “request to transfer” application in the required format (available from the campus or programme administrator) and submit to the person authorised by The Institute if the student wants to be transferred to another campus of The Institute or to change the mode of delivery for instance from distance to contact or full time to part time. The student can only be registered at the other campus or in the other mode if their account is up to date at the original campus or in the other mode.

2.7 The contract amount may change as a result of any change to campus or mode of delivery or programme and the student will be liable for the contract amount for the new campus, mode of delivery or programme from the point at which the transfer is finalised. An administrative fee may be charged to effect the transfer.

2.8 You must follow the stipulated process if the student wants to make any changes to their registration for any programme or part of any programme.

2.9 Should you, for whatever reason, receive a financial credit in the current academic year, you may request that the remaining credit balance on your financial account be carried over to the next academic year, subject to the provisions of 10.5.18, The Institute reserves the right to confirm or deny this request in writing. In these circumstances The Institute’s decision is final.

2.10 We may cancel this contract and refund you any part of the contract amount already paid, excluding any registration or application fee, which you warrant that you understand has not been an advance reservation or “place holder” for purposes of Section 17 of the Consumer Protection Act 68 of 2008 (“the CPA”), and you do not have to pay the rest. We may do this if:

(a) the student does not meet the entrance or other requirements, including those stipulated by any professional body, proof of which will be required;
(b) too few students are enrolled to justify running the programme; or
(c) a conditionally registered student has taken all reasonable steps to comply with the conditions but has still not met them by the specified date.

2.11 Any refund in terms of 10.2.9 will exclude an amount for any programme already commenced where the student has already logged on to the relevant learning system, attended and/or paid as a registration or application fee and/or any academic material already supplied.

2.12 You will not receive any reasonable cancellation fee, if we or any external provider expels the student following the disciplinary process. We will not refund any fees, and you remain responsible for paying the balance of the contract amount in the relevant academic year.

2.13 We will not adjust or refund fees if a student is suspended from attending or participating in any programme for any reason but is not expelled following the disciplinary process (where relevant). You must still pay the full contract amount.

2.14 The due dates for payment of fees is as stipulated on the fee schedule annually or on acceptance of this contract for the initial academic year or upon acceptance of the academic registration form in second or subsequent years of study as may be the case.

2.15 When this contract ends the terms which protect our rights will still be effective.

2.16 Should you, for whatever reason, receive a financial credit in the current academic year, you may request that the remaining credit balance on your financial account be carried over to the next academic year, subject to the provisions of 10.5.18, The Institute reserves the right to confirm or deny this request in writing. In these circumstances The Institute’s decision is final.

If your registration contract covers two semesters and you cancel:

<table>
<thead>
<tr>
<th>The amount below must be paid and will not be refunded:</th>
</tr>
</thead>
<tbody>
<tr>
<td>before the stipulated start date of the programme: 10% of payment in terms of Method A, (Full Settlement) irrespective of the payment option you have made, plus the full cost of any academic material already supplied.</td>
</tr>
<tr>
<td>before the end of semester of your first registration: 50% of the contract amount, plus the full cost of any academic material already supplied.</td>
</tr>
<tr>
<td>First Semester Dates: Start: 15 March 2021 End: 23 July 2021</td>
</tr>
<tr>
<td>any time after the end of the first semester: 100% of the contract amount, plus the full cost of any academic material already supplied.</td>
</tr>
</tbody>
</table>

If your registration contract covers one semester only and you cancel:

<table>
<thead>
<tr>
<th>The amount below must be paid and will not be refunded:</th>
</tr>
</thead>
<tbody>
<tr>
<td>before the stipulated start date of the programme: 10% of payment in terms of Method A, (Full Settlement) irrespective of the payment option you have made, plus the full cost of any academic material already supplied.</td>
</tr>
<tr>
<td>any time after the start date of the stipulated programme: 100% of the contract amount, plus the full cost of any academic material already supplied.</td>
</tr>
</tbody>
</table>
2.17 If the payment of any contract amount is late, we may exclude the student from campus, from attending classes for their chosen programme or qualification of study, graduation and may also withhold results until the required amount has been paid, without prejudice to our other rights. The student must still complete and submit any assignments and assessments set during this time. You must still pay the full contract amount even if we exclude the student or hold back results.

2.18 You remain responsible for any expenses we have to pay if you breach this contract. Our expenses may include legal fees, tracing and collection costs.

2.19 If any payment is more than 30 calendar days late, and no payment arrangement has been made, we may require you to pay the entire unpaid balance of the contract amount. We will charge interest on the outstanding amount at the highest rate allowed under the National Credit Act, 34 of 2005, from the date of the late payment.

2.20 An account statement or a letter signed by an authorised financial manager of The Institute stating the amount you owe at any time is good enough provisional (prima facie) proof of your debt for all purposes.

2.21 Any cancellation or deferral or transfer in terms of this clause will not automatically extend maximum allowable completion times for your qualification registration.

2.22 You must write to the person authorised by The Institute as soon as you change address or other contact details.

3. Security Obligations

3.1 We will not disclose any personal details and/or access details in relation to your applicant ID which has been issued to you or your online registration to any unauthorised third party or record such details in any way that may result in them becoming known to a third party. If you do not keep your personal details/access details safe, you give up any claim you may have against us for any loss or damage you may suffer because you have not kept them safe.

3.2 After your access details/applicant ID have been entered, we will assume that any activity in relation to your online registration is yours and any instruction is genuine. Even if someone else uses your access details, we may carry out an instruction as if you authorised it.

3.3 We confirm that we have reasonable security safeguards in place to protect your access details and other personal or confidential information provided by you via the online registration process. However, you accept that, while we will take all reasonable steps to prevent security breaches in respect of online registrations, any information sent over an unsecured link or communication system is susceptible to unlawful monitoring, interception or access by a third party, for which we will not be responsible.

4. Important indemnity:

4.1 We and our agents will accept responsibility for any loss or damage suffered by the student only if such damage or loss is caused by us or our agents on purpose or by gross negligence.

4.2 You indemnify (cover) us against any claim, loss, damage, injury or death that results from any negligence or deliberate act or omission (failure to act) by the student, on or off campus.

4.3 The student takes part in all activities at own risk, and you:
   (a) give permission for the student to take part in IIE Rosebank College’s activities on or off campus, including games, sport, cultural, educational or social events, outings or any other activity;
   (b) understand that the activities carry some risk of injury and are not necessarily supported by us or subject to our supervision or control;
   (c) indemnify us (including our associated companies, employees, sub-contractors and representatives) against any claim linked to any loss, damage or injury to the student or their property in the course of these activities, unless caused by our gross negligence; and
   (d) give permission for our employees or representatives to attend to any injury the student suffers while taking part in any activity, and to consent to any medical treatment with the same authority as a parent (in loco parentis) where they cannot contact the student’s parent or guardian in a medical emergency;
   (e) agree to pay any medical or related costs incurred by The Institute for treating the student.

5. General:

5.1 You warrant and promise that all your information in the application and registration form and this contract is true and correct.

5.2 The person accepting these terms warrants and promises that he/she has full contractual capacity.

5.3 In addition to the acceptance of these terms and conditions as part of this registration process by the account payer or the student, the student will be required to indicate acceptance of these terms by accepting them on the student portal the first time they access said portal and will be bound accordingly.

5.4 We may cancel or change any part or end date or timetable and class composition without notice, but with good reason, to allow for changing circumstances.

5.5 We may change the curriculum and content of any programme or module offered.

5.6 We may cancel the offering of any programme or part of a programme if there is not enough demand, as long as the contract amount is adjusted accordingly. In certain circumstances, in the event of IIE becoming insolvent or liquidation or as a result of a change in the academic programmes offered, we may close the relevant academic programme. In such circumstances, we will notify you a minimum of three months in advance of the programme closure. At any time during the cancellation in such circumstances, we will give you the opportunity to transfer to another academic programme at the same or a lower fee. If you do not take this opportunity, we will refund you the contract amount.

5.7 The student must make sure he/she is registered for all the right subjects, modules, programmes and qualifications.

5.8 We may change or withdraw subjects, modules, programmes, qualifications and/or study routes that the student has been awarded. We will notify you immediately of any change.

5.9 You warrant and promise that you have properly checked the relevant qualification, programme, subjects and modules before accepting this contract. You release us from responsibility for any loss or debt resulting from any incorrect registration or assessment, for any reason.

5.10 We are registered with the South African Qualification Authority or Universities South Africa or both to certify any international qualification as required, at the student’s own cost.

5.11 You hereby acknowledge that, where applicable, professional qualifications are designed to comply with the requirements of the relevant South African professional body and The IIE is bound by these requirements

5.12 You hereby acknowledge that you know which bodies run, accredit and award the student’s study programme or qualification and understand how to register.

5.13 Where relevant you must register with any relevant external provider for the student’s study programme or qualification and comply with their regulations, policies and other requirements, including payment, grades, absences, scholarships, places and transfers.

5.14 Our rules are available on the library website and student portal. We give students access to the rules within five working days of the stipulated starting date of a programme. Students have 10 days to read and understand the rules and how they apply to their programme. After this we may assume you have read, understood and promised to follow all the rules from your date of acceptance of this contract.

5.15 We may change rules or introduce new rules about academic matters, student conduct and other issues at any time and the changes will be published on the student portal. The student must follow these new or changed rules.

5.16 We take academic integrity very seriously. We will take disciplinary action against any student we believe is involved in cheating, plagiarism or any other breach of academic integrity. If the student is suspended or expelled, you are still responsible for paying the full contract amount.

5.17 All Intellectual Property generated through the performance of your study obligations vests with The Independent Institute of Education unless section 72 of the POPI Act have been met by us.

5.18 You hereby agree to pay any medical or related costs incurred by The Institute for treating the student.

5.19 If any payment is more than 30 calendar days late, and no payment arrangement has been made, we may require you to pay the full contract amount in accordance with the conditions set out above.

5.20 You remain responsible for any expenses we have to pay if you breach this contract. Our expenses may include legal fees, tracing and collection costs.

5.21 If any payment is more than 30 calendar days late, and no payment arrangement has been made, we may require you to pay the entire unpaid balance of the contract amount. We will charge interest on the outstanding amount at the highest rate allowed under the National Credit Act, 34 of 2005, from the date of the late payment.

5.22 An account statement or a letter signed by an authorised financial manager of The Institute stating the amount you owe at any time is good enough provisional (prima facie) proof of your debt for all purposes.

5.23 We may also send marketing material to you by electronic communication and you may opt out of receiving further such marketing material by opting out through the appropriate function on the first marketing communication received by this means.

5.24 You consent that we may share your personal information with an operator, service provider or third party, only to the extent required to render services to you, including to our academic material and software and endorsed service suppliers. We will take any necessary or adequate security measures to protect your personal information from breach. We will not do any transfer of your personal information to a person outside of South Africa unless the relevant conditions set out in section 72 of the POPI Act have been met by us.

5.25 You may request from us disclosure of the personal information we hold on you, or request amendment or correction, update or deletion of such
personal information and we will attend to your request in accordance with relevant policy of The IIE, the POPI Act and the Promotion of Access to Information Act, 2000. Such request shall be made using the process detailed in our PAIA Manual which may be obtained from our website. You have the duty to inform us of any changes to your personal information relevant to our contractual relationship, as and when this occurs.

5.26 We allow students to use our information systems and networks for their studies and communicating with other students and lecturers. But we may check any information students create, store, send or receive using our systems and networks. This means that we may monitor, intercept, record or inspect all communications or data, but are not obliged to do so. The student agrees to this condition.

5.27 When you accept this contract you also agree that the student has ceded and assigned (transfer) to The Institute any rights to and ownership in any intellectual property the student creates in the course of any academic study, research or project with us or in using our equipment or facilities unless explicitly agreed to in writing in advance. If this cession is held to be inadmissible, then you/the student agree to sign a deed of assignment of intellectual property with The Institute.

5.28 You also allow us to use any of the student’s work (including work entered into any competition by us) for our marketing and promotion.

5.29 You also unconditionally consent to us using any image of the student in any of our material, including social media.

5.30 We may report anything to do with the student’s progress, conduct, breach of any rules, or health (to the extent that a significant threat has been recognised) to their parent, guardian or account payer, or any relevant authority, and you have given us permission to provide such reports by accepting this contract. This may include personal information.

5.31 International students who are not permanent residents of South Africa must get a relevant visa for study valid for the full study period from the South African Department of Home Affairs at their own cost. The visa must be in favour of The Independent Institute of Education (Pty) Ltd. If the authorities grant any visa, asylum, refugee or similar status for study purposes, and later withdraw or do not renew it, this contract is automatically cancelled. Application and other fees will not be refunded. This means you remain responsible for the full balance of the contract amount. We will consider a refund if you send us proof that a study visa has been denied or an asylum seeker visa has not been renewed.

5.32 International students who are enrolled for distance learning are responsible for procuring the necessary visa for entry into South Africa as may be required for the programme.

5.33 We do not make any guarantee, promise or representation about the student’s success, failure or performance in any student’s chosen study programme.

5.34 The contract is binding once accepted. Academic registration is conditional on submission of all documents needed to complete our registration process, and that we accept the documents. If any of these are not supplied, the student will not be able to graduate. The student must make sure we have certified copies of the documents and must resubmit them if necessary. All documents submitted must be valid and we will take appropriate action if any fraudulent documents are submitted.

5.35 This contract shall be interpreted in accordance with the law of the Republic of South Africa.

5.36 The parties consent to the jurisdiction of the Magistrate’s Court having jurisdiction in respect of any legal action which either party may institute against the other arising from this contract.

5.37 The parties choose their street addresses below for service and delivery of legal notices and communications (domicilium citandi et executandi) in connection with this contract:

- Every person accepting these terms including the student: Your address in Sections B and E of this contract;
- The Institute: AdvTECH House, Inanda Greens Office Park, 54 Wierda Road West, Wierda Valley, Sandton, 2196 (marked for the attention of the Director of The Institute).

The person accepting this contract warrants and promises that they have read this contract and understood it, and that they have the authority to accept and be contractually bound by the terms of this contract. The person accepting this contract is aware that the student will also be required to accept these terms the first time they log in to the student portal.

By clicking “I accept” you: (i) represent and warrant that you have read and understood these Terms of Registration and; (ii) signify your agreement to be bound by them and (iii) signify that the student is aware of the binding nature of these terms to which the student will need to signify agreement by accepting them on the student portal.

---

### SECTION H. SIGNATURE SECTION

1. Print Name and Surname - Account Payer (Compulsory)  
Signature of Account Payer (Compulsory)  
Date

2. Print Name and Surname - Parent/Legal Guardian  
Signature of Parent/Legal Guardian  
Date

3. Print Name and Surname - Student (Compulsory)  
Signature of Student (Compulsory)  
Date

---

### SECTION I. ADMINISTRATION SIGN OFF (FOR OFFICE USE ONLY)

- Signed Contract:  
  - Student ID:  
  - Account Payer ID:  
  - Statement of Results or NSC:  
  - Supporting Docs:  
  - Documents Checked By:  
- Signed Contract:  
  - Student ID:  
  - Account Payer ID:  
  - Statement of Results or NSC:  
  - Supporting Docs:  
  - Documents Scanned and Loaded By:  

- Full Load:  
  - Repeat/Only:  
  - 2021 Registration Complete:  
  - Discount:  
  - Authorised:  
  - Authorisation Completed By:  

- Print Name and Surname (Student Advisor)  
Date

- Authorised IIE Rosebank College Representative (Registration Officer)  
Date

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### DEBTORS DEPARTMENT AUTHORISATION

- Qualify prior year fees:  
- Debit Order payment added on RC4ME:  
- Authorisation Completed By: