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Date: 01 October 2020

Dear Students



## PLAGIARISM AND ACADEMIC DISHONESTY: WARNING LETTER TO STUDENTS



It has come to our attention that there is a proliferation of websites where students post questions and answers relating to assessments at The IIE. The practice is that some students post copies of their assessments onto the sites and other students visit the sites and copy the work directly from other student's work. Students that do this show that they are not engaging with the prescribed work and do not respect academic integrity. Students should be well aware that the work that has been copied from a web-based source or published work or another student's work becomes evident and is easily determinable by the lecturers.



It is an offence against the IIE023 Intellectual Integrity Policy and the IIE015 Student Code of Conduct, Dispute, Grievance and Disciplinary Policy (Disciplinary Code) of The IIE to either place your assessment on the website or copy the work of other students from the website. This practice, by any student that may be associated with The IIE, does not only place the institution into disrepute but it also has the potential to weigh down the integrity of the institution and the qualifications of all the students including students who adhere to academic integrity. In any institutions, including The IIE, the consequences of cheating, plagiarism, passing off of another person's work as your own are severe.

As the student of The IIE, you are responsible for adhering to the principles of academic integrity and following the IIE023 Intellectual Integrity Policy and Procedure relating to plagiarism and academic integrity, at all times. In addition to adhering to this policy and procedure you are expected to adhere to the values enunciated in the Disciplinary Code namely, respect, accountability and integrity. Plagiarism violates all these values and causes a disruption to the learning environment and distracts other students. It is inappropriate for any student to plagiarise and to cheat in their assessments. To ignore the policy and procedure which provides you with the rules governing academic honesty is intolerable and it is regarded by The IIE as a serious misconduct (please refer to IIE023 for more information). Any student who may be caught violating the plagiarism and integrity policy will be subject to the disciplinary process under Disciplinary Code and the most severe sanctions if found guilty of the misconduct includes suspension and/or dismissal from the institution.

Our goal is to continue to maintain a constructive learning environment. We trust that all students will co-operate with the institution in continuing to ensure the academic integrity of our qualifications by not engaging in plagiarism including desisting from posting or copying

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from websites. Academic integrity is a fundamental value in any institution which needs to be safely guarded by the academic community.

The names of the student participating in posting their assessments on the websites are available to the institution and as aforesaid plagiarism is detectable from the work of the students that copy from these websites. The institution is looking into the process to hold both these students accountable for their transgressions of the Intellectual Integrity Policy and Procedure. All students need to take note that continuing with the practice explained above after this letter will serve as an aggravating factor in any disciplinary proceedings. Students are required to refrain from taking part in any way in posting or copying from the websites and are encouraged to report to the institutions any violations by any student who make themselves guilty by doing so.

Plagiarism and cheating is a serious offence which bears serious penalties and all students should completely refrain from it.

Wishing you all the best with the successful completion of the academic year.

Your sincerely

A handwritten signature in black ink, appearing to read 'Gill Mooney', written in a cursive style.

Dr Gill Mooney  
Dean: Academic Development and Support