

08 May 2020

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Dear Students

COVID-19 response – amendment to the year planner for The Independent Institute of Education and its campuses

We are committed to completing this academic year successfully and to ensuring that the personal circumstances of students during lockdown do not negatively impact on your ability to complete your semesters. In order to accommodate these two priorities, the following arrangements are currently in place. Please note however, that as the progress of the COVID-19 pandemic is uncertain further changes are likely.

At all times, we will make our decisions based on our commitment to your successful progress, recognizing that some students face additional challenges.

1. Online teaching for this semester will continue as per your academic planner below.
2. Assessments (Final Examinations) that were previously written at the respective examination centres (or different location), will now be Take Home Assessments. These will be available on your student portal.
3. At the moment, the final module completion date (by which all assessments need to have been submitted) is 28 August and you will then get your results in September. If your assessments are all submitted by 31 July you will get your results in August. We would encourage all students who are able to submit by the end of July to do so. Remember that you are permitted to resubmit all assessments this semester and you thus need to leave yourself time to do so.
4. Online teaching for the second semester is planned to start on 11th August and we hope to end the year by 27 November.
5. The conditions under which summative exams for second semester will be written are still being planned but will hopefully include standard examinations where relevant.

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The amended Assessment Strategy and Policy, which applies for this period and the year planner as amended, are attached to this letter. We will not leave any group of students behind and will thus respond to whatever changes are required of us to achieve this. Please keep safe and compliant with the regulations about personal safety that are in place – our best chance to return to campus as soon as we can, lies in all of us assisting in combatting the spread of the virus.

Yours sincerely



Greg Fillmore
Managing Director
Rosebank College

See planner ...page 3

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ACADEMIC YEAR PLANNER for 2020 (updated May 2020)

| Week Starting | Event |
|---------------------------|--|
| Monday, 20 April 2020 | Online AW 9 |
| Monday, 27 April 2020 | Online Revision |
| Monday, 04 May 2020 | Online Revision |
| Monday, 11 May 2020 | Online AW 10 (wk 1) |
| Monday, 18 May 2020 | Online AW 10 (wk 2) |
| Monday, 25 May 2020 | Online AW 11 (wk1) |
| Monday, 01 June 2020 | Online AW 11 (wk 2) |
| Monday, 08 June 2020 | Online AW 12 (wk 1) |
| Monday, 15 June 2020 | Online AW 12 (wk 2) |
| Monday, 22 June 2020 | PoE submission/ Booster Sessions |
| Monday, 29 June 2020 | PoE submission/ Booster Sessions |
| Monday, 06 July 2020 | PoE submission/ Booster Sessions |
| Monday, 13 July 2020 | PoE submission/ Booster Sessions |
| Monday, 20 July 2020 | Completion of any outstanding assessments. Final Course Completion Date: 28 August |
| Monday, 27 July 2020 | |
| Monday, 03 August 2020 | BREAK |
| Monday, 10 August 2020 | DISTANCE SEMESTER 2 STARTS: 11 AUGUST (10th = Public Holiday) Online teaching AW 1 |
| Monday, 17 August 2020 | Online teaching AW 2 |
| Monday, 24 August 2020 | Online teaching AW 3 |
| Monday, 31 August 2020 | Online teaching AW 4 |
| Monday, 07 September 2020 | Online teaching AW 5 |
| Monday, 14 September 2020 | Online teaching AW 6 |
| Monday, 21 September 2020 | Online teaching AW 7 |
| Monday, 28 September 2020 | Online teaching AW 8 |
| Monday, 05 October 2020 | Online teaching AW 9 |
| Monday, 12 October 2020 | Online teaching AW 10 |
| Monday, 19 October 2020 | Online teaching AW 11 |
| Monday, 26 October 2020 | Online teaching AW 12 |
| Monday, 02 November 2020 | Online Revision |
| Monday, 09 November 2020 | Exam week 1 |
| Monday, 16 November 2020 | Exam week 2 |
| Monday, 23 November 2020 | Exam week 3 Final Course Completion Date 1: 27 November |

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