

Our ref.: c. 15599
Enquiries: registrar@iie.ac.za

Date: 07 October 2020

Dear Students



PLAGIARISM AND ACADEMIC DISHONESTY: POSSIBLE DISCIPLINARY CONSEQUENCES FOR CHEATING AND PLAGIARISM - IIE015¹ AND IIE023²



As outlined in our previous letter to you (c.15578) dated 01 October 2020, The IIE is committed to the maintenance of an academic environment that is characterised by respect, accountability and integrity and to ensure that all students adhere to academic integrity.



In terms of integrity, all students are, amongst other rules, required to:

- Participate actively, honestly and positively in all the activities that constitute the teaching and learning process; including acting with integrity in relation to their work, which includes, but is not limited to, not cheating, or in any other way falsifying or misrepresenting any work (IIE015, 2.3 (1) (b)).
- Recognise the intellectual property rights of others and therefore use the prescribed conventions for referencing and other attributes (IIE015, 2.3 (1) (c)).



Misconduct is the wrongful, improper, or unlawful behaviour committed intentionally, or at least without regard for the reasonably accepted consequences of one's actions (IIE015, 6.2 (1)). It includes specific acts that violate specific rules and principles, as well as any conduct that undermines the proper functioning of The IIE in any way (IIE015, 6.2 (2)).

Cheating, involving **uploading** and/or **downloading assessment responses**, and/or **copying assessment questions and responses from websites**, other than IIE Learn before assessment submission deadlines, has been discovered and constitutes academic dishonesty and a breach of the intellectual (academic) integrity rules contained in the IIE015 Student Code of Conduct, Dispute, Grievance and Disciplinary Policy and IIE023 Intellectual Integrity Policy.

The specific policy provisions that such cheating in assessments violate are as follows:

- A student shall not intentionally or negligently contravene this Code or encourage any person to contravene this Code (IIE015, 6.6 (2) (t)).
- A student shall not engage in cheating or dishonesty in any form of assessment or other prescribed work (IIE015, 6.8 (2) (a)).

¹ Student Code of Conduct, Dispute, Grievance and Disciplinary Policy

² Intellectual Integrity Policy

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- A student shall not aid or attempt to aid another candidate or obtain or attempt to obtain aid from another candidate or communicate or attempt to communicate in any way with another candidate during an assessment (IIE015, 6.8 (2) (i)).
- A student shall not commit an act of plagiarism, including the copying of another student's assignment, misleading attribution of authorship, or any copyright infringement (IIE015, 6.8 (2) (j)).
- Collusion and cheating, including assisting others to cheat are unacceptable (IIE023, 2(6)).
- Global plagiarism is using somebody else's work, paying for an essay, or downloading essays from internet sites. Deliberate attempts to present the work of others as your own will be dealt with as cheating (IIE023, 2(4)).

Students who have participated in posting their assessment and/or copied from the posted assessment must be held accountable. The names of the students who posted their assessments on the websites are available to the institution and cheating and/or plagiarism is detectable from the work of the students who copied from these websites.

Students who are **guilty of posting their assessments** and/or **questions to "experts" on the websites**, or, who are **guilty of copying the assessments** and/or **"expert" responses on the websites** are called and encouraged to come forward and take responsibility for their actions. Students who **do come forward** will have the consequences limited to the following sanctions:

- A mark of 0% is received for any assessment that has been uploaded.
- The student may be given the opportunity of a resubmission.

Students who elect **not to come forward** despite their transgression of the policy and procedure will be subjected to the full disciplinary process and all the penalties under the IIE015 Policy may be imposed and these include the most severe penalties such as the following (please refer to IIE015 for a full list of possible penalties):

- A mark of 0% is received for any assessment that has been uploaded.
- No resubmission of the assessment will be allowed.
- The academic transcript will reflect that the student's conduct was unsatisfactory. Please note that the academic transcript is an essential document for graduates to demonstrate that they hold qualifications. Consequently, such a lack of integrity will have a long-lasting effect.

Suspension from the institution, which may be for a longer period, or expulsion, may be imposed should a student repeat any of the above offences.

Yours Sincerely



Ms S Ferndale
REGISTRAR