

Our ref. C: 18704

Enquiries: registrar@iie.ac.za

06 July 2021

Dear IIE Student

FURTHER 2021 ARRANGEMENTS UNDER THE PANDEMIC

As you are aware, the pandemic and the current lockdown requirements, has impacted what higher education institutions can do regarding assessments and some on-campus activities. Inevitably, this, therefore, impacts you as our student. You are also aware that The Independent Institute of Education always monitors and adheres to regulatory requirements and guidelines, and the current situation is no exception to this. The IIE, as outlined by the Minister and as per the expectation by the regulators, has suspended formal on-campus activities BUT, in accordance with the regulations, assessment activity continues – sometimes in a different form.

That means that you have access to the campus when you need it, that the deadlines for existing take-home assessments and other submissions are not changed and that we are rescheduling your sit-down assessments to minimise disruption to your learning and progress.

Therefore, we are now able to provide details on the plan for the postponed Semester 1 written unseen examinations as previously communicated (see letters c.18618 & c.18659) and are pleased that we are able to do much of this earlier than we had initially anticipated.

In summary, the assessment strategy for our modules is divided into three broad categories namely:

1. Modules that traditionally follow an assessment strategy that is not completed under examination conditions. For example, Portfolios of Evidence, Summative Projects etc – the requirements for these remain unchanged.
2. Modules that are following a planned Take Home Examination (THE) strategy that was already communicated to you – the requirements for these particular examinations also remain unchanged.
3. Modules where an unseen written examination is required. Details of changes to the assessment plan of these modules are outlined below.

ADvTECH HOUSE

Inanda Greens
54 Wierda Rd West
Wierda Valley 2196
P.O. Box 2369
Randburg 2125



IMPORTANT:

1. Given the changes detailed below, the option of deferment to December of your final 2021 June/July examination falls away.
2. If conditions in the country change again we may have to make further adaptations to our strategy to support you completing this and next semester. Please monitor communication.

1. JUNE/JULY 2021 SIT DOWN ON CAMPUS SUMMATIVE EXAMINATIONS UNDER EXAM CONDITIONS: NEW ARRANGEMENTS

- a. Where it is academically sound and possible, and credible assessments could be developed for you, we have added Take-Home Examinations to some additional modules. The affected modules are indicated on the updated Programme Assessment Schedule (PAS) which will be available on the student portal by close of business on Wednesday, 7th of July 2021. It is important to note that the THEs are due during the last 3 weeks of July, part of which was originally designated for the mid-semester break, and that these additional THEs will be scheduled as late as possible to give you enough time to prepare. Please refer to your updated PAS for detail.
- b. **It is critical that you note** that, for these modules that will now also have a THE, any additional sittings such as supplementary or special examinations, will remain as written unseen examinations, currently planned to be written in December 2021. It is therefore in your own best interest that you use the take-home opportunity to successfully complete the module.
- c. All THEs will be made available via the student portal as per the current process.
- d. For modules where the module discipline and nature does not academically align to a take-home strategy, these will continue as sit-down, written unseen examinations and were rescheduled as per the updated PAS you will receive.
- e. In the event that we are able to change the assessment strategy in some additional Semester 1 modules, currently still planned as unseen written examinations, this will be communicated to affected students directly.

2. JUNE/JULY 2021 ONLINE SUBMISSIONS- SUMMATIVE ASSESSMENTS NOT UNDER EXAM CONDITIONS (TAKE HOME EXAMINATIONS/POEs/SUMMATIVE PROJECTS ETC)

- a. Please continue to submit your THE/Online POE as per the PAS.
- b. Resubmission of POEs and THE supplementary dates for these remain in August as per the PAS. This excludes the additional modules, as explained in point 1(b) above, where the supplementary examinations will remain written unseen on a date to be confirmed.
- c. You are reminded that under the current regulations, you may continue to use campus resources (Wi-Fi and library computers) to complete this. COVID protocols apply whilst on campus.

3. JUNE/JULY 2021 HARD COPY SUMMATIVE ASSESSMENTS SUBMITTED ON CAMPUS

- a. For the limited number of modules where a hard copy summative submission is required, we are establishing a “drop and go” facility for such submissions on campus to minimise human interaction. You will be directed on your campus on how to proceed on the day of your submission.
- b. Please continue to submit your hard copy assessments as per the PAS.

4. SEMESTER 2 2021

- a. At this stage, the semester 2 start date of 2nd August 2021, remains. The mode (online or face-to-face) will be determined by the lockdown provision in place at the time.
- b. Due to the rescheduling of the written examinations detailed in Point 1 above, the structure of the Semester 2 academic calendar has slightly changed. Please check the portal for the updated calendar.

5. ADDITIONAL POINTS TO NOTE FOR THE REMAINDER OF THE 2021 ACADEMIC YEAR

- a. Pre-requisites and co-requisites for 2021 Semester 2 modules are waived **only** in relation to those modules you are currently attempting in Semester 1 as the examinations for Semester 1 will not be complete when Semester 2 starts. This is not retrospective.
- b. Semester 1 supplementary examinations for sit down examinations will take place in December 2021.
- c. If you qualify for a special examination, this will take place in February 2022.
- d. Given the changes detailed above, the option of deferment to December of your final 2021 June/July examination falls away and therefore graduation will not be impacted.
- e. In some of the professional qualifications, there may be additional changes and/or requirements – in these instances only affected students will be notified.

We hope that you continue to work diligently to complete your remaining assessments in these challenging times and that these new arrangements will help you plan to complete your first semester.

In closing, take care of yourself and others, and should you have any questions regarding this letter, please contact your campus.

Yours sincerely,



Dr Felicity Coughlan
Director - The Independent Institute of Education
Group Academic Director – ADvTECH