



Rosebank College is an educational brand of The Independent Institute of Education (The IIE)

**Duration of part-time qualifications vary, speak to a student advisor before applying or registering.**

2018 PART TIME FEE										
PART-TIME QUALIFICATIONS HIGHER EDUCATION	YEAR OF STUDY	Bundle	METHOD A FULL SETTLEMENT PAYABLE BEFORE 28 FEB			METHOD B TERMS FEE				
			Regis- tration Fee	Full Set- tlement Due 28 Feb	TOTAL CASH FEE	Regis- tration Fee	11 MONTHLY INSTALMENTS	5 MONTHLY INSTALMENTS	TOTAL TERM COURSE FEE	
							LAST DAY OF EVERY MONTH	LAST DAY OF EVERY MONTH		
Bachelor of Business Administration (BBA)	Year 1	1	PHASE OUT							
	Year 1&2	2	R 1 500	R 18 490	R 19 990	R 1 500	R 1 860		R 21 960	
	Year 2&3	3	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
	Year 3	4	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
Bachelor of Information Technology in Business Systems (BIT)	Year 1	1	PHASE OUT							
	Year 1&2	2	R 1 500	R 16 490	R 17 990	R 1 500	R 1 680		R 19 980	
	Year 2&3	3	R 1 500	R 16 490	R 17 990	R 1 500	R 1 680		R 19 980	
	Year 3	4	R 1 500	R 16 490	R 17 990	R 1 500	R 1 680		R 19 980	
Bachelor of Public Administration (BPAD)	Year 1	1	PHASE OUT							
	Year 1&2	2	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
	Year 2&3	3	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
Diploma in Business Management (DBM)	Year 1	1	PHASE OUT							
	Year 1&2	2	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
	Year 2	3	R 1 500	R 8 890	R 10 390	R 1 500		R 1 999	R 11 495	
Diploma in Public Relations (DPRE)	Year 1	1	PHASE OUT							
	Year 1&2	2	R 1 500	R 13 990	R 15 490	R 1 500	R 1 410		R 17 010	
	Year 2&3	3	R 1 500	R 10 490	R 11 990	R 1 500	R 1 045		R 12 995	
	Year 3	4	R 1 500	R 10 490	R 11 990	R 1 500	R 1 045		R 12 995	
Higher Certificate in Bookkeeping (HBK)	Year 1	1	R 1 500	R 10 490	R 11 990	R 1 500	R 1 045		R 12 995	
	Year 1	2	R 1 500	R 2 590	R 4 090	R 1 500		R 599	R 4 495	
Higher Certificate in Business Management (HBM)	Year 1	1	R 1 500	R 8 790	R 10 290	R 1 500	R 899		R 11 389	
	Year 1	2	R 1 500	R 3 090	R 4 590	R 1 500		R 699	R 4 995	
Higher Certificate in Human Resource Practices (HHR)	Year 1	1	R 1 500	R 9 790	R 11 290	R 1 500	R 990		R 12 390	
	Year 1	2	R 1 500	R 2 590	R 4 090	R 1 500		R 599	R 4 495	
Higher Certificate in Information Technology in Support Services (HSS)	Year 1	1	R 1 500	R 9 790	R 11 290	R 1 500	R 990		R 12 390	
	Year 1	2	R 1 500	R 4 190	R 5 690	R 1 500		R 959	R 6 295	
Higher Certificate in Office Administration (HOA)	Year 1	1	R 1 500	R 8 790	R 10 290	R 1 500	R 899		R 11 389	
	Year 1	2	R 1 500	R 4 190	R 5 690	R 1 500		R 959	R 6 295	
Higher Certificate in Logistics and Supply Chain Management (HCLS)	Year 1	1	R 1 500	R 9 790	R 11 290	R 1 500	R 990		R 12 390	
	Year 1	2	R 1 500	R 4 190	R 5 690	R 1 500		R 959	R 6 295	
Higher Certificate in Construction and Engineering Drafting (HCED)	Year 1	1	PHASE OUT							
	Year 1	2	R 1 500	R 6 690	R 8 190	R 1 500		R 1 499	R 8 995	

## ADDITIONAL COSTS

ITEM	COST
Re-Issue of Student Card	R 100
Re-Print of Statement of Result	R 150
Supplementary/Special Exam	R 350 per module
Discontinuation Exam	R 500 per module
Photocopying	R 50 voucher per semester
Re-print of Diploma/Certificate/Degree	R 300
Repeat Fees	R 2990 cash or R 3395 per module (Payable over 5 months)
Manuals - downloaded from student portal	Free
Textbooks	Purchased online or from bookstore - Book list supplied at registration

## CAMPUS BANKING DETAILS - ABSA BANK

CAMPUS	ACCOUNT NUMBER	FAX NUMBER	EMAIL
BRAAMFONTEIN	405 22 65438	(086) 247 2033	accjhb@rosebankcollege.co.za
PRETORIA SUNNYSIDE	405 22 90924	(086) 520 4086	accptas@rosebankcollege.co.za
PRETORIA CBD	405 33 33723	(086) 247 2034	accpta@rosebankcollege.co.za
DURBAN	406 07 63987	(086) 247 2031	accdbn@rosebankcollege.co.za

**PLEASE NOTE: Rosebank College campuses have a cashless policy and do not accept cash for security reasons.**

- MOST IMPORTANTLY, always ensure that the student's STUDENT NUMBER or ID NUMBER is used as payment REFERENCE on the deposit slip. This will ensure that payments are transferred into the correct student account.

**FOR ALL ACCOUNTS RELATED ENQUIRIES CONTACT THE CENTRAL FINANCE OFFICE ON 0861 744 687**

**ALWAYS FAX OR EMAIL THE DEPOSIT SLIP THROUGH TO YOUR BRANCH OF ROSEBANK COLLEGE, AS PROOF OF PAYMENT. KEEP A COPY OF ALL DEPOSIT SLIPS AND RECEIPTS.**

### - DEBIT ORDERS

Debit orders are processed to debit your account on the 1st day of every month. Payers who wish to use this facility should complete a Debit Order Instruction form, which can be obtained from the campus.

### - UNPAID / RETURNED CHEQUES OR DEBIT ORDERS

It is a criminal offence to issue cheques or debit orders that are dishonoured. Once this occurs, Rosebank College will no longer accept a cheque/debit order as a form of payment. Rosebank College reserves the right to prosecute against fraudulent transactions. An administration fee of R150 is charged for each R/D cheque or Unpaid debit order. All discounts passed will be reversed as the terms and conditions to qualify have not been met.

## TERMS AND CONDITIONS OF REGISTRATION\*\*

The signatories to this contract agree to the following terms and conditions of registration with The Independent Institute of Education (Pty) Limited ("The Institute")

### 2. Financial:

- 2.1 **Each person** accepting this contract or submitting an online contract **promises** and agrees that they are **jointly and severally liable** to pay the contract amount to The Institute in full on these terms. This means that you are legally responsible together and individually for paying the contract amount.
- 2.2 Each person accepting this contract is liable for the contract amount including under any circumstances in which a signed undertaking by a third party such as a company or any other sponsor has been provided in the required format but not honoured by such a third party.

### 5. General:

- 5.6 The student **must make sure he/she** is registered for all the **right subjects**, modules, programmes and qualifications.
- 5.8 You **warrant and promise** that you have properly checked the relevant qualification, programme, subjects and modules before accepting this contract. You **release us from responsibility** for any loss or debt resulting from any incorrect registration or assessment, for any reason.

\*\*The above extracts of the terms and conditions of registration are referenced from the 2018 Rosebank College registration contract.